

NEGLECT NOT THE GIFT THAT IS IN THEE

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Dear Parent/Carers,

At WSfG we want to ensure that every student will be well looked after in the event of an accident or illness and that our Front Office provides an efficient service.

## First Aid at Walthamstow School for Girls

First aid is the initial, immediate help that is given to someone who suffers an injury or illness. In the case of minor injuries and illnesses, first aid may be sufficient. In more serious or life-threatening situations, first aid should be given until medical treatment is available.

Please remember the first aid team at WSfG are not nurses and are unable to diagnose medical conditions. Where a child presents with symptoms which require either rest at home or a visit to a GP/Hospital we will always call parents and carers to request you take your child to receive relevant support and care necessary.

We would appreciate your support in ensuring your child does what they can to manage their own health while at school, which includes eating nutritious meals throughout the day and drinking water regularly. If your child suffers from period cramps or headaches and you would like us to hold medication in school for this, please do bring it to reception and we will store it securely in Student Services.

## **School Equipment**

Students should be checking their timetables every evening to ensure they have all equipment needed for the next day (e.g. PE kit, Food Tech ingredients, lanyards and lesson textbooks/exercise books).

We really appreciate your support with this to ensure missing equipment does not have to be brought into school during the day. This clearly inconveniences you and takes our Front Office staff away from the phones, meaning they are unable to deal with enquiries.

Thank you for your continued support

Miss Bull

Lead Administration Support Officer













