



NEGLECT NOT THE GIFT THAT IS IN THEE

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Dear Parents/Carers

21st March, 2019

Walthamstow School for Girls has a vacancy for one parent or carer to serve as a school governor and I hope you will consider putting yourself forward. The Governing Body's role is the strategic and financial oversight of the school, and ensuring that students receive a high quality education which prepares them for the next stage of their education. This includes planning for future development and improvements, but not the day-to-day management of the school. For more information please see the governing body section of the school website.

If you would like to stand as a candidate please complete the reply slip attached and return it to the school no later than **3.30pm on Friday 5th April, 2019**. If there is more than one candidate for the vacancy an election will need to be held, but this is a straightforward process. All you need to do is write a short paragraph (no more than one hundred words) saying why you want to become a Parent Governor; your statement will be sent to all parents and carers with a voting paper. Should only one parent or carer apply, then they will automatically become a Parent Governor. The term of office is four years.

The work of our governors is very important to the school in key areas such as oversight and development of the ethos and curriculum of the school; well-being of pupils; staff employment and use of resources as well as ensuring that the school maintains its high standards in all areas. You will be expected to attend an (evening) meeting of the Governing Body once or twice a term and to join one of its committees which also meets once a term. Governors are also encouraged to visit the school occasionally during the day and help in the oversight of an area of the curriculum as a link governor. We are not looking for any particular expertise, but rather a strong commitment to the school and its students, the inquisitiveness to question, and a willingness to give some of your time to governance. However, if you have specialist knowledge or relevant experience, do please mention this in your statement. Induction training is provided for all new governors and governors are encouraged to attend further training on specific areas of school governance paid for by the school.

As a school we are always mindful that the Governing Body should reflect the local community that the school serves and members of ethnic minority groups are therefore particularly welcomed on the Governing Body and are encouraged to stand for election as parent governors.

Please note that for the purpose of safeguarding, school governors are subject to an enhanced DBS check, administered via the school, which requires disclosure of any previous criminal convictions. Anything disclosed will not necessarily bar you from holding office and will be considered on a case-by-case basis by the school.

Yours faithfully

Meryl Davies
Headteacher





Please return this slip to the school before Friday 5th April, 2019

I wish to stand as a candidate for election as parent governor at (name) School.

First name:

Family Name (Mr/Mrs/Ms etc.):

Signed:

Home Address:

Remember to include your statement below (no more than 100 words) saying why you want to become a school governor and what skills/knowledge you feel that the board will benefit from.