13 February 2019

Dear Year 10 Parents/Carers

Thank you so much to all of the students and parents/carers who have put lots of time, effort and energy into securing a work experience placement.  I know that this has been a challenging task.  Well done to those of you who have now submitted your work experience forms to us.

I am extending the deadline for this slightly to Tuesday 26th February in order to allow time during half term for visiting any placements or collecting forms.  I have reattached the form to this email for your convenience (a copy can be found on our website – <http://www.wsfg.waltham.sch.uk/workexperience2019>).

Unfortunately, out of 180 students, only around 70 have submitted a work experience form.  Many students are telling us that they have a placement but need to collect forms.  There are still some students who seem to have done very little towards this.  The forms **must** be submitted by this new deadline.

I have been advertising some placements with students and still have a few available.  For those students who have discussed and agreed a placement with me, you do not need to worry about your form at this time.

After half term, I will be discussing Work Experience with the Leadership Team and looking at whether we can realistically move forward with this based on the number of students who have secured placements. It is important that we have the majority of forms by this stage in order to be able to offer this opportunity.

If your daughter has not yet submitted her form to us, I am asking for your support for one final push with work experience so that we can make this happen.  It is such a valuable experience for students and one that we genuinely do want to continue to offer.

Many thanks

Ms M Philippou

Assistant Headteacher