

**Waltham Forest GREEN Teaching School Alliance**

**Board Meeting**

**Leyton County Cricket Ground, Crawley Road, LEYTON, E10 6RJ**

**Wednesday 14th March 2018 – 1pm - 2.30pm**

Chair: Meryl Davies, Headteacher, Walthamstow School for Girls (MD)

Present: Malcolm Doolin (MDO), Meryl Davis – WSFG (MDA), Grainne Smyth – Leytonstone (GS), Jonathan Hernandez – Norlington (JH), Shona Ramsay – Lammas (SR), Lynnette Parvez – Kelmscott (LP), Clive Rosewell – Willowfield (CR), Kath Wheeler – Buxton (KW), Mark Morrall – Rushcroft (MM), Jonathan Gunzi – WSFG (JG), Gill Antha – WSFG (GA)

Apologies for absence: Andy Stone, Elaine Colquhoun, Jenny Smith, Emma Hillman, Saeed Hussain, Sally Walker, Phil Grundy

**Notes**

1. **Welcome**

Meryl welcomed all present.

1. **SLE Shortlisting and Comments**

Meryl gave an update on the PTI courses, numbers attending and schools participating. There are still free places available on courses taking place over the next few months for interested colleagues. The feedback was very positive from all those that have attended previous courses, this was shared.

**Shortlisting**

**Key points considered:**

Subject data – individual/overall achievements

Have they demonstrated the ability to influence?

Data on school subject to be considered

Is there an interest in helping/leading others?

Experience – evidence of data/experience

Candidates have been validated by the Headteacher and this should be respected

**Interviews**

**Key questions**

Show data improvement

Leadership qualities

Group and result focus – can they influence

Presentation at interview should highlight above

Lynnette – we need to be careful when comparing data school to school, other skills are also important for example the encourage and increase attainment, also people skills If they are to work with colleagues from other schools and also lead/influence.

Lynnette – also stated that a number of leading practitioner from her school had been involved in training that may be similar to the proposed SLE training and it would be useful to look over and consider for this role, she would be happy to discuss and share further information on this.

Grianne/Jonathan H – need to discuss VA and reasons for data

MDA – the interview will allow for the support of further information on key intelligence including:

Data

Social

Knowledge

Organisation

Reasons for applying for the role: supporting others beyond their school or for self-improvement?

Meryl – due diligence is essential to appoint effective people to this role.

**Key points or considerations from each candidate:**

**Applicant 1 Chingford Foundation - English**

Reasons for applying: Development of self or others?

Can they support others beyond the school?

**Applicant 2 George Mitchelle - History**

Strong application

Experience beyond the school?

Reasons for success; unclear

**Applicant 3 Kelmscott - History**

Reasons for applying: Development of self or others?

Positive application

Very task orientated

Impact on others?

**Applicant 4 Walthamstow School for Girls – Maths**

Limited experience

Confident and unique role

KS3 focus

**Applicant 5 Walthamstow School for Girls - History**

Experienced examiner

Experienced in influencing groups – leads twilight sessions

Strong candidate

**Conclusion**

All the candidate have qualities that will be useful and should be invited to interview.

**The interview panel:**

Meryl

Lynnette

Clive

Grainne

Interviews will be held on one day, dates to be confirmed, after the Easter break.

times/dates to be negotiated

Possibly half a day for panel if there are more offers of support

1. **Steering group**

Introduced by Jonathan G discussed by all

School steering group lead should be Deputy Headteacher or Assistant Head

Commitment to meeting every 4/6 weeks, early morning 7.30/45 am

1st meeting scheduled for Thursday 19 April at 7.45 am

**To discuss at meetings:**

The offer for CPD – weekday or weekend sessions, 2 day residential for HOD promotion of Prince’s Institute

Combine Prince’s Headteachers Conference with annual Secondary Heads Conference

Expectations and focus of Teaching Alliance

**Steering Group support:**

The Lammas Rhianne Pawley

Willowfield Debbie Chapman-Andrews

Kelmscott Sam Jones

1. **ITT Update**

Overview by Jonathan G

Debbie Chapman-Andrew currently leads, WSFG will offer admin support.

Recently supported NQT’s event and trainee teacher interviews.

1. **Research**

Introduced by Jonathan G

2 year projects (18 months of study, 6 month to share results)

R&D groups and access to materials

Results could be published.

Bursaries – will be discussed further.

1. **Examiners**

Roughly 4/5 examiners per school

Bursary (further discussion needed)

Schools to collate info on numbers and email Gill Antha

1. **Key points from Regional Teaching School Meeting**

Meryl gave an overview of the last meeting that was hosted at WSFG.

* Very informative
* Quality of speakers
* Well attended

All welcome to attend the next meeting, please see notes of meeting (9/2/2018) which has also been attached.

1. **Actions and Timelines**

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| --- | --- | --- |
| **Action** | **Required from** | **Deadline** |
| Suggested dates for SLE interviews | Meryl,  Lynnette, Grainne, Clive | 23/03/2018 |
| Interview preparation - questions/task/presentation | Jonathan Gunzi | 29/03/2018 |
| Steering Group - nominate the representative from each school | All Secondary Heads | 29/03/2018 |
| Examiners - names of all examiners in the school | All Secondary Heads | 20/04/2018 |
| ITT admin support meeting to be arranged | Gill Antha and Debbie Chapman-Andrews | 29/03/2018 |

**Abbreviations**

**PTI – Prince’s Teaching Institute**

**NAML – National Award for Middle Leaders**

**L4F – Leaders for the Future**

**S2SS – School to School Support**

**SLE – Specialist Leader in Education**

**NSS– National Support Schools**

**TSST – Teacher Specialist Subject Training**

**TSP- Tailored Support Programme: schools facing recruitment and retention challenges**