Dear «Parent Salutation»

**Year 10 Online Parents’ Evening – Thursday 17th March 2022**

We would like to invite you to attend our Year 10 Parents’ Evening on Thursday 17th March. This is an important evening which will provide you with an opportunity to speak to your child’s teachers about their progress this year.

We will be using our online appointment booking system, SchoolCloud, again this year. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

A short video is available to show you how to add appointments: [Year 10 Parents' Evening](https://vimeo.com/473882995)

Appointments can be made from Thursday 3rd March at 8am and will close on Thursday 17th March at 12:30pm.

Please visit [https://wsfg.schoolcloud.co.uk](https://wsfg.schoolcloud.co.uk/)  to book your appointments from Thursday 3rd March.

Login details are as follows:

Title

First Name

Surname

Student’s First Name: «Forename»  (You must use your child’s legal first name)

Student’s Surname: «Surname»

Date of Birth

If you have any questions please contact info@wsfg.waltham.sch.uk and use Year 10 Parents’ Evening in the subject line.

Please note that we request that you have your camera on during the appointment and ***we would like your child to be present with you at the meeting with her subject teacher***.

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

**Ms Warren**

**Associate Assistant Headteacher/SPL Year 11**