



The
**North East
London**
Teaching School Hub

Job Description

The Governing Body and the Local Authority are committed to safeguarding and promoting the welfare of children and young people. The Headteacher must ensure that the highest priority is given to following the latest national guidance and regulations on safeguarding and child protection. This role is subject to an enhanced DBS check.

Job title: Project Managers Teaching School Hub (EENEL 9)
Reporting to: Headteacher – WSFG
Responsible for: Effective leadership and management of Teaching School Hub (EENEL 9)
Salary: £350 per day -To be paid to the successful candidate’s school at SLE
Hours: To be seconded two days a week, with at least one day on-site at WSFG
Disclosure: Enhanced

Core Purpose	<ul style="list-style-type: none"> • To lead on a specific area of development: CPD • To work collaboratively to develop high quality education and leadership in schools associated with the Teaching School Hub • To work with a team of Project Managers to develop and draft the delivery plan for the Teaching School Hub, ensuring that KPIs have been addressed. • To liaise with our delivery partners and schools across the EENEL9 area to plan effectively in order to meet our KPIs • Ensure the reputation of the Teaching School Hub in the wider community is maintained, and enhanced whenever opportunities arise
Main duties	<ul style="list-style-type: none"> • To develop networks of local EENEL9 schools • To ensure that training needs of EENEL9 schools have been met • To build on best practice and identify gaps in provision for EENEL9 schools • To work with EENEL9 schools to secure a commitment to training from the Teaching School Hub for your area of development • To work collaboratively with other Project Managers to draft the delivery plan • To liaise with delivery partners and local schools in your lead area, aligning expectations, when drafting the delivery plan and planning provision for 2022-23 • To review your area for development in the delivery plan, ensuring that planning will be effective in meeting KPIs • To undertake rigorous self-assessment, quality assurance and peer review procedures, using the TSH framework • To contribute towards the planning of activities and training for the Teaching School Hub for your area of development for 2022-23 • To plan for stakeholder engagement • To provide an effective handover to the Director of the Teaching School • To support the rollout of new qualifications delivered by the Teaching School hub, as appropriate • To liaise with the SBM and HT for WSFG regarding financial planning for your area of development.

- Build a culture which takes account of the richness and diversity of the partner school communities
- Be able to provide evidence that your contribution has had a positive impact across the Teaching Hub

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November 2022

Person Specification

	Criteria	Essential	Desirable		Assessed by selection process
	Qualifications				
1	Qualified Teacher Status (QTS)	/		/	
2	Designated Specialist Leader of Education (SLE)		/	/	
3	Evidence of recent and relevant training and development	/		/	/
	Professional experience and knowledge				
4	Excellent classroom practitioner with substantial experience of teaching	/		/	/
5	Successful experience of working at senior leadership level	/			
6	Successful experience of leading planning and delivery in a key element of a Teaching School, e.g. CPD, ITT, NPQs, NQTs		/		
7	Successful experience of raising standards for all, with measurable outcomes, as a result of own contribution in own school and across other schools, in the pursuit of excellence		/	/	/
8	Significant and demonstratable impact on school improvement in own setting	/		/	/
9	Good knowledge and understanding of the wider educational agenda including current national policies and educational issues, particularly in the four areas of development: CPD, ITT, Early Career Framework or NPQS	/			
	Professional aptitudes, qualities and skills				
10	Excellent communication skills	/		/	/
11	Proven ability to encourage and motivate a wide range of teachers and leaders				
12	Articulate and approachable with excellent interpersonal skills both verbally and in writing	/		/	/
13	Ability to form excellent working relationships	/			/
14	Able to prioritise, plan and organise effectively and have the capability to adapt and be flexible when appropriate	/		/	/
15	Excellent coaching and mentoring skills	/			
16	A commitment to team working	/			
17	A commitment to and evidence of promoting inclusion, diversity and equal opportunities	/			/

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