



Terms of Reference Curriculum Committee

To be reviewed: ANNUALLY

Last reviewed by governing body on: 6 Dec 2022

Last adopted by governing body on: 6 Dec 2022

Membership: (To be established by the full governing body)

- (a) At least 7 governors including the Headteacher. The committee may make recommendations to the full governing body about co-opting additional, non-voting members.

Quorum: 4 governors (3 of whom should be non-staff governors)
In the event of a tied vote, the Chair has a casting vote.

Chair: Elected by members of the committee annually at the first meeting of the academic year.

Meetings: At least one per term and as required to carry out duties effectively. Meeting dates will be agreed by the Governing Body in the summer term of the previous academic year.

The Chair of the Committee will liaise with the Headteacher and the Clerk to the Governing Body to draw up the agenda for a meeting, based on the draft supplied by Governor Services.

Minutes of a meeting will be circulated as soon as possible after the meeting and agreed at the next meeting of the Committee. All meetings to be minuted for reporting back to the full governing body.

Brief (Powers delegated by the full governing body)

Curriculum planning and delivery

- To review, monitor and evaluate the curriculum offer at the school, making recommendations on the delivery of the curriculum where appropriate, with the assistance of the Headteacher and staff.
- To recommend for approval to the full governing body the:
 - Self-evaluation form
 - School Improvement Plan
 - Targets for school improvement to the governing body
- To review, monitor and make recommendations on the school's policies identified within the schools policy review programme and in accordance with its delegated powers (e.g., relationships and sex education, pupil behaviour, careers education, information, advice

and guidance etc.).

- To ensure that all children have equal opportunities and that the school has an inclusive curriculum offer
- To ensure that the requirements of children with special needs are met, as laid out in the Code of Practice, and receive termly reports from the Headteacher/SENCO and an annual report from the SEN link governor.
- To monitor and evaluate provision for all groups of vulnerable children (e.g. looked after children) and ensure all their needs have been identified and addressed.
- Where necessary, to advise and make recommendations to the Resources Committee about cost implications of delivering the curriculum, especially in relation to the annual budget.

Assessment and improvement

- To monitor and evaluate the impact of quality of teaching on rates of pupil progress and standards of achievement.
- To monitor and evaluate rates of progress and standards of achievement by pupils, including all diversity characteristics, but with specific focus on Free School meal / Pupil Premium students, those from minority ethnic groups and vulnerable children (e.g., looked after children).
- To monitor and evaluate the impact of continuing professional development on improving staff performance and pupil progress.
- To set priorities for improvement, and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation.
- To regularly review and develop the Assessment Policy and to ensure that the policy is operating effectively.
- To consider recommendations from external reviews of the school (e.g. Ofsted or local school improvement advisers), agree actions as a result of reviews and evaluate regularly the implementation of the plan.

Engagement

- To monitor the school's publicity, public presentation and relationships with the wider community.
- To identify and celebrate pupil achievements
- To oversee arrangements and risk assessments for educational visits, including the appointment of a named co-ordinator.
- To ensure all statutory requirements for reporting and publishing information are met and the school website content is fully compliant and presented in an accessible way

Signed: _____ (Chair of Governors)

Signed: _____ (Chair of Committee)

Date: _____