

Why do we do Work Experience?



- Learning is not just results based
- Develop transferable skills (compassion, collaboration, aspiration, integrity)
- Life experience / new experience
- To understand the world of work
- To step out of your comfort zone
- To think about your future
- To be more self-sufficient and confident
- Preparation for real life



Year 11 students say...



Work Experience is a valuable learning experience:

 4.67 / 5

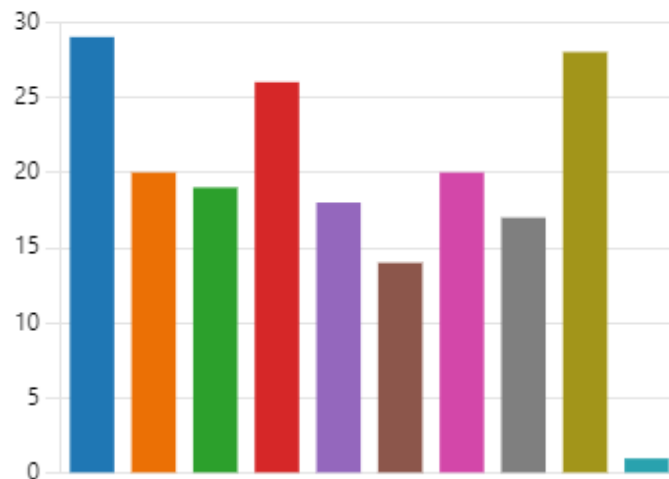
Year 11 students say...



12. Choose the skills that you think you developed the most.

[More Details](#)

● Independence	29
● Team work	20
● Punctuality	19
● Communication	26
● Traveling	18
● Resilience	14
● Showing initiative	20
● Kindness / Empathy	17
● Being responsible	28
● Other	1



Year 11 students - What did you learn?

i was given a topic and was able to do independent research

Importance of being on time

I learnt how it felt like to be on the other end and be in the teachers position rather than being in the students POV all the time

communicating and working independently

I learnt how to be courageous

My confidence

I think for someone like me who gets nervous to talking to random people and someone who has quite low communication skills, I think helping children with work generally helped develop my communication skills, but I think as someone who was put to help people with disabilities, this really helped develop my listening skills as I was able to listen to children, especially the children that had difficulty in verbal skills

communication skills. We talked quite a bit to the public and interviewed them for our documentary

Representing the company , felt that they trusted me



Year 11 students say...

Natila, Jia, Aamilah, Maisie

8th July - 12th July 2024

What we need from you...



- To be **responsible** and **proactive** - **no excuses** and don't rely on others to be organised
- To **secure a placement** as soon as possible
- To secure a placement that you believe will give you a **valuable** and **worthwhile** experience
- To complete paperwork by the **deadlines**
- To **communicate** with your placement at key times (we will inform you)
- To be a **team-player** and support each other

What we need from you...



In the next two weeks:

- Research some possible companies that interest you
- Ask friends / families / neighbours / staff if they know anyone who could help - network
- Contact them by phone or in person if possible (ask to speak to somebody in charge of work experience)
- Ask the employer to complete the work experience form and return to school

Things to consider...



- Doesn't always HAVE to be in the field of work you are interested in
- Try to step out of your comfort zone (i.e. preferably not with parents/carers)
- Think about your travel plans
- Think about your journey time



Where should I look?

- Schools
- Doctor / dentist / pharmacy / hospital / opticians etc.
- Shops
- Beauty salons
- Solicitors / law firms
- Property
- Media / TV
- Local galleries / London sites e.g. William Morris, Vestry House, V&A etc.
- Sports facilities
- Anything you are interested in...

But think about the roles you may have...

What support is there?



- Each other
- Form tutor
- Mrs Careless-Pye and Ms Philippou
- Form time
- Parents/Carers
- Some advertised placements through the school (but do not rely on this!)

Checkpoints and Deadlines



1. Friday 12th January (where are we at? - tutors)
2. Monday 20th February (40-50%)
3. Monday 15th April- FINAL DEADLINE (decision on going ahead or not)





Walthamstow School for Girls Work Experience Placement Form

Monday 8th July - Friday 12th July 2023

Student name: _____ Form group: _____

Organisation's details	
Organisation/company name:	
Main contact name:	
Full address:	
Phone number:	
Email address:	
Employer's Liability Insurance	
This is a requirement of work experience. Please be aware that we may request a copy of your insurance certificate.	
Insurer's name:	
Policy number:	
Expiry date:	
Does your insurance cover you for workers under the age of 16?	Yes / No
Where the insurance does not cover under 16s then liability for accidents or injuries suffered at the work placement cannot sit with employer. WSFG's recommendation is that placement does not go ahead. If you as a parent/carer wish your child to continue with this placement then, by signing this form, you acknowledge that you take full responsibility for your child's health and safety and general wellbeing during the placement and that no liability can fall upon the employer or the school.	
Placement details	
Role title:	
Outline of tasks / role:	
Possibility of work offsite:	Yes / No – please give details
Number of employees in the company (can be approximate if large)	
Hours of work e.g. 9-5 (min 4 hrs)	

**YOU MUST
COMPLETE
EVERY
SECTION
OR IT WILL
NOT BE
ACCEPTED!**



Walthamstow School for Girls
Work Experience Placement Form

Monday 8th July - Friday 12th July 2023

Dear employer,

Thank you for offering work experience to one or more of our students. We rely on the support and generosity of companies and organisations like yours - without this support, work experience could not take place. We hope that this also proves a valuable and helpful experience for you.

At Walthamstow School for Girls, we understand the importance of preparing our students for real life. Work experience is vital for this and helps students to step out of their comfort zone and have a better understanding of the world of work. It helps them to build independence, resilience and a sense of responsibility. This career insight opportunity also helps our students to think about their future and possible career paths.

It may be some time before you hear from us, but the student and/or the school will be in touch around March. In the meantime, please ensure that you have booked the student into your work experience diary and please consider what might happen should there be a change in management. Feel free to contact us should you have any questions.

Many thanks once again.

Kind regards,

Ms. Marianna Philippou
Assistant Headteacher

info@wsfg.waltham.sch.uk
020 8509 9446

FORM REPS

**COLLECT
FORMS FOR
YOUR CLASS
FROM MRS
CARELESS-PYE**

Year 11 students - advice

You don't need to go to a placement which is exactly related to what you want to do in the future, choose somewhere which you can pick up the most skills and get a gist of how work is really like.

Don't be shy and be confident and even if you make a mistake

Make sure you know how to get there

Don't be afraid to ask for work or to ask for more work if you feel like you aren't doing anything.

Plan your days before you go in, have a list add things to it and keep times on there

work experience is an amazing opportunity and to use your family connections to secure a place that you are interested in



Work Experience 2024

8th July - 12th July